



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

Erasmus+ Programme

Inter-institutional agreement

Key Action 1

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2023-2026 in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Medizinische Universität Graz (Medical University of Graz)	A GRAZ23	<p>Vice Rector of Research and International Affairs Mag.a Caroline Schöber, Neue Stiftingtalstrasse 6 8010 Graz, Austria Phone: +43/316/385-72012 caroline.schober@medunigraz.at</p> <p>Vice Rector of Studies and Teaching Dr.in Sabine Vogl Neue Stiftingtalstrasse 6 8010 Graz, Austria Phone: +43/316/385-74181 sabine.vogl@medunigraz.at</p> <p>Institutional Coordinator- Erasmus+ Mag. Birgit Vogel International Office Neue Stiftingtalstrasse 6 8010 Graz, Austria Phone: +43/316/385-73677 birgit.vogel@medunigraz.at</p> <p>Programme Manager Erasmus+ KA171 Mag. Iris Topolovec International Office Neue Stiftingtalstrasse 6 8010 Graz, Austria Phone: +43/316/385-73694 iris.topolovec@medunigraz.at</p>	<p>General: https://medunigraz.at Faculty/faculties: https://medunigraz.at Course catalogue: https://www.medunigraz.at/en/degree-programs</p>

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Chiang Mai University	Chiang Mai	<p>Assist. Prof. Klintean Wunnapuk, Ph.D. Assistant Dean for Postgraduate Education Faculty of Medicine, Chiang Mai University Email: klintean.w@cmu.ac.th Tel: +66944830988</p> <p>Ms. Pimchanok Putayot Foreign Affairs Unit, Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inthawarot Rd, Sripatum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936736 E-mail : pimchanok.p@cmu.ac.th</p>	<p>General: https://www.cmu.ac.th/en/ Faculty/facilities: https://web.med.cmu.ac.th/index.php/th/ Course catalogue: https://www.cmu.ac.th/en/Faculty/medicine/course</p>
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2. Mobility numbers per grant period (1 August 2023 - 31 July 2026)

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM <small>[Erasmus code or city of the sending institution]</small>	TO <small>[Erasmus code or city of the receiving institution]</small>	Subject area <small>ISCED CODE⁷ (optional)</small>	Subject area <small>NAME (optional)</small>	Study cycle <small>[short cycle, 1st, 2nd or 3rd] (optional)</small>	Number of mobility periods			
					Student Mobility <small>[Specify here total number of students]</small>	Student Mobility <small>[Specify here total number of months]</small>	Staff Mobility <small>[Specify here total number of staff]</small>	Staff Mobility <small>[Specify here total number of days]</small>
A GRAZZ3	Chiang Mai	09	Health	1st, 2nd, 3rd	1 student	1 x 2 months = 2 months in total	3 staff members	3 x 10 days of mobility program + 2 travel days each = 36 days in total
Chiang Mai	A GRAZZ3	09	Health	1st, 2nd, 3rd	3 students	3 x 2 months each = 6 months in total	3 staff members	3 x 10 days of mobility program + 2 travel days each = 36 days in total

⁷ <https://circa.ec.europa.eu/sd/a/2866ba65aa7e4adaa42b1f12cf3a442b1/ISCED-F--2021013--20--20Detailed--20field--20descriptions.pdf>

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 “Preparation and Support”).

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
A GRAZZ3	09 Health	German	English	English B2 German skills are generally encouraged and German skills are required for traineeships at certain clinical departments and divisions.	English B2
Chiang Mai	09 Health	English	English	B2 or equivalents or by the letter verifying that the participant has sufficient language skills to “function on a day-to-day basis in the internship environment”	B2 or equivalents or by the letter verifying that the participant has sufficient language skills to “function on a day-to-day basis in the internship environment”

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europa.eu/en/resources/european-language-levels-cefr>

the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.

- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds: including a list of objectives that both partners consider a priority:

OS Use and Repartition		Priority Objectives
Organisational Support funds are handled and used by Med Uni Graz	Management and coordination of the project at Med Uni Graz: Management of agreements (Inter-institutional Agreements, Mobility/Learning Agreements, Grant Agreements), handling of finances and payments to mobility participants, dissemination, reporting	Social activities for incoming students and staff at Med Uni Graz (e. g. guided city tour, excursions, get-togethers)
	Insurance for incoming students and staff at Med Uni Graz for mobility period and travel days (international health insurance, liability insurance, accident insurance)	

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative Inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
A GRAZZ3	Winter Term: from beginning of October to end of February Spring Term: from beginning of March to end of September	All year: 7 months before planned start of traineeship
Chiang Mai	All year for Ph.D. Or MSc. Students	All year: 7 months before planned start of traineeship

The receiving institution will send its decision within 5 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
A GRAZZ3	<p>Student mobility:</p> <p>Eva Weidler, MA Clinical Rotations and Research Abroad Coordinator clinicalrotations@medunigraz.at +43/316/385/71.678</p> <p>Staff mobility:</p> <p>Mag. Iris Topolovec Programme Manager Erasmus+ KA171 erasmus-icm@medunigraz.at +43/316/385-73694</p>	<p>Student mobility:</p> <p>https://www.medunigraz.at/en/international-student-mobility Intranet: "Clinical Rotations and Research Abroad"</p> <p>Staff mobility:</p> <p>https://www.medunigraz.at/en/international-staff-mobility/outgoing-staff-mobility Intranet: "KA171 Personalmobilita⁹"</p>

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Chiang Mai	<p>Assist. Prof. Kintean Wunnapak, PH.D. Assistant Dean for Postgraduate Education Faculty of Medicine, Chiang Mai University Email: kintean.w@cnu.ac.th Tel +66944830988</p> <p>Ms.Pimchanok Puttayot Foreign Affairs Unit, Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inbawarorot Rd, Sripitum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936735 E-mail : pimchanok.p@cnu.ac.th</p>	https://w1.med.cnu.ac.th/foreign/en/main/
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Selection criteria	Details	
Requirement		
Students: Academic requirements	<ul style="list-style-type: none"> - Study progress - Grade point average 	
Students: CV	<ul style="list-style-type: none"> - Extracurricular medical activities (e.g. volunteering) - Mentoring activities 	
Students and Staff: Planned program at the receiving institution and impact	<ul style="list-style-type: none"> - Quality and fit of the proposed study/training/teaching program at the receiving institution, - Compliance with language skills and other skills/background required by the receiving institution, - Recognition of the activity completed at the receiving institution - Expected Impact of the mobility at the individual and the institutional level 	
Students and Staff: Previous mobility experience / Erasmus+ funding received	<ul style="list-style-type: none"> - Applicants who have not yet completed a funded mobility abroad are preferred 	

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)²⁰.
- Arrange travels or provide a pre-financing of the grant to reduce the costs that participants need to cover upfront, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences.
- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming participants with fewer opportunities.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility, as well as integrate incoming mobile participants into the wider student community and in the Institution's everyday life.
- Provide participants with their grant as soon as possible upon arrival, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as ambassadors of the Erasmus+ Programme and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

²⁰ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

Institution (Erasmus code or city)	Contact details (email, phone)	Preparatory & Support Measures	Website for information & arrangements
A GRAZ23	<p>Student mobility:</p> <p>Eva Wehler, MA Clinical Rotations and Research Abroad Coordinator clinicalrotations@medunigraz.at +43/316/385/71628</p> <p>Staff mobility:</p> <p>Mag. Irs Topolovec Programme Manager Erasmus+ KA171 erasmus-tcm@medunigraz.at +43/316/385-73694</p>	<p>Accommodation</p> <p>Visa</p> <p>Insurance</p>	<p>Students: Med Uni Graz provides incoming mobility students with a list of accommodation options.</p> <p>Staff: Med Uni Graz provides incoming staff with a list of hotel options.</p> <p>Med Uni Graz provides incoming students and staff with an invitation letter to facilitate the visa process. https://oead.at/en/fo-austria/entry-and-residence</p> <p>Med Uni Graz organizes insurance coverage for incoming students and staff for the mobility period and travel days (international health insurance, liability insurance, accident insurance).</p> <p>Incoming students and staff must provide evidence of comprehensive health insurance coverage (at least 30,000 Euros) for the period of their stay at the Medical University of Graz.</p> <p>Incoming students are provided with liability and accident insurance through enrolment and membership of the Austrian student union. https://www.oeh.ac.at/en/services/insurance-policy-austrian-students-union-oh</p> <p>Participants with fewer opportunities are supported by the International Office according to their individual needs.</p> <p>Inclusion of participants with fewer opportunities</p> <p>Mentoring</p> <p>Incoming students are mentored by their supervisors at the divisions/departments. Upon request, incoming students are paired with a student buddy.</p> <p>Grant payments</p> <p>Med Uni Graz handles grant payments:</p> <ul style="list-style-type: none"> Outgoing students: 80 % of the grant is paid before the start of the mobility; 20 % upon return and submission of all supporting documents.

		<ul style="list-style-type: none"> - Outgoing staff: The grant is paid upon return and upon submission of all supporting documents. - Incoming students: 80 % of the grant is paid upon arrival at Med Uni Graz; 20 % upon submission of the EU online survey. - Incoming staff: The grant is paid upon arrival at Med Uni Graz.
Alumni information		<p>Med Uni Graz shares reports of participants with other students/staff.</p> <p>Med Uni Graz shares participants' mobility experience via news articles on its website and on its Social Media sites.</p> <p>Mobility participants are invited to share their mobility experience during the International Day (study-abroad fair) at Med Uni Graz.</p>

Chiang Mai	<p>Asstst. Prof. Kintean Wunnaspuik, PhD, Assistant Dean for Postgraduate Education Faculty of Medicine, Chiang Mai University Email: kintean.w@cmu.ac.th Tel +66944830988</p> <p>Ms.Pinchanon Puteayot Foreign Affairs Unit, Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inthawarorot Rd, Sripitum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936735 E-mail : pinchanon.p@cmu.ac.th</p>	Accommodation	<p>Chiang Mai University cannot provide free accommodation, but will help contacting a list of accommodations as follows: below</p> <p>1.http://www.suandokhostel.com/ Room rate: 15,000 Thai Baht/month</p> <p>Situated in Faculty of Medicine</p> <p>2.https://www.uniserv.cmu.ac.th/ Room rate: 6,500-10,800 Thai Baht/month (1 km. from Faculty of Medicine)</p>
Chiang Mai		Insurance	<p>Chiang Mai University provides incoming students and staff with an invitation letter to facilitate the visa process.</p> <p>https://w1.med.cmu.ac.th/foreign/en/visa-work-permit/</p> <p>Incoming students and staff are required to purchase Worldwide Health Insurance or other equivalent insurance in their home country that covers</p>
Chiang Mai		Insurance	

			the cost of health care and medical treatments including COVID-19 infections for the whole period of Thailand stay, insured not less than USD 100,000.
Chiang Mai		Inclusion of participants with fewer opportunities	Faculty of Medicine has some limitations in accepting disability staff and students
Chiang Mai		Mentoring	Incoming students are mentored by their supervisors at the divisions/departments. Upon request, incoming students are paired with a student buddy.
Chiang Mai		Alumni information	Mobility participants are invited to share their mobility experience at Chiang Mai University

7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

Med Uni Graz:	<ul style="list-style-type: none"> - Upon successful completion of the student mobility, incoming students are awarded a Traineeship Certificate - Upon successful completion of the staff mobility, incoming staff are awarded a Confirmation of Attendance - Upon successful completion of the student mobility, outgoing students are awarded 1,5 ECTS per week of clinical rotation completed abroad - Upon successful completion of the student mobility, outgoing students are awarded ECTS credits according to the curriculum for parts of their Clinical Practical Year (CPY) completed abroad <p>Chiang Mai University:</p> <ul style="list-style-type: none"> - Upon successful completion of the student mobility, incoming students are awarded a Traineeship Certificate - Upon successful completion of the staff mobility, incoming staff are awarded a Confirmation of Attendance
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- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions and the mobile participants.

- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
 - Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

Within this agreement, students will only do student mobility for traineeships (SMT), not student mobility for studies (SMS). Hence, grading system information is not applicable. At the end of the traineeships, students will receive a certificate/confirmation at the receiving institution if they have at least 80% attendance.

9. Any other information regarding the terms of the agreement (optional)

Both parties expressly do not assume any liability for the misbehaviour or negligence of exchange students or staff, which are related in any way to this exchange program.





Mobility participants must provide evidence of required immunization for the period spent at the receiving institution.

10. Termination of the agreement

This agreement shall be effective beginning with the date of signature and shall continue in effect until 31 July 2026 unless one party provides written notification of termination to the other not less than twelve (12) months prior to the termination date. The termination date is September 30 each year.

Should this occur, the parties agree to carry out the terms of this agreement for any exchange candidate already nominated to the hosting institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹¹
A GRAZ23	Mag. ^a Caroline Schöber Vice Rector of Research and International Affairs	Nov 15 2023	
A GRAZ23	Dr. ⁱⁿ Sabine Vogl Vice Rector of Studies and Teaching	06. Nov. 2023	
Chiang Mai	Professor Pongruk Sribanditmongkol, M.D,PhD. President of Chiang Mai University	November 1, 2023	 

¹¹ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

