



Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2023²
between institutions from
Programme and Partner Countries³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

¹ Inter-institutional agreements can be signed by two or more higher education Institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Erasmus+ Programme Countries are the EU Member States, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.

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Unit C3: International Cooperation

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A. Information about higher education institutions

| Full name of the institution / country | Erasmus code or city ⁴ | Contact details ⁵ (email, phone) | Website (eg. of the course catalogue) |
|---------------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Medizinische Universität Graz (Medical University of Graz), Austria | A GRAZ23 | <p>Vice-Rector for Research and International Affairs Mag.^a Caroline Schober-Trummler, Auenbruggerplatz 2/4 8036 Graz, Austria Phone: +43/316/385-72012 caroline.schober@medunigraz.at</p> <p>Vice-Rector for Studies and Teaching Dr.ⁱⁿ Sabine Vogl Auenbruggerplatz 2/9/IV 8036 Graz, Austria Phone: +43/316/385-74181 sabine.vogl@medunigraz.at</p> <p>Institutional Coordinator Erasmus+ KA107 Mag. Heidrun Mörtl International Office Harrachgasse 21/4 8010 Graz, Austria Phone: +43/316/385-73674 heidrun.moertl@medunigraz.at</p> <p>Programme Manager Erasmus+ KA107 Mag. Iris Topolovec International Office Harrachgasse 21/4 8010 Graz, Austria Phone: +43/316/385-73694 iris.topolovec@medunigraz.at</p> | <p>https://international-office.medunigraz.at/</p> <p>https://medunigraz.at</p> |
| Chiang Mai University, Thailand | Chiang Mai | <p>Administrative Coordinator</p> <p>Ms.Pimchanok Puttayot Foreign Affairs Officer Foreign Affairs Unit, Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inthawarorot Rd, Sripum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936735 E-mail : frmedcmu@cmu.ac.th, frmedcmu@elearning.cmu.ac.th</p> | <p>https://www.cmu.ac.th/th</p> <p>https://web.med.cmu.ac.th/index.php/th/</p> <p>https://w1.med.cmu.ac.th/foreign/en/main/</p> |

⁴ Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

⁵ Contact details to reach the senior officer in charge of this agreement.

B. Mobility numbers⁶ per grant period (2020-2023)

| FROM [Erasmus code or city of the sending institution] | TO [Erasmus code or city of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------------------|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships |
| A GRAZ23 | Chiang Mai | 09 | Health | 1 st , 2 nd | - | 2 students for 2 months each = 4 months in total |
| Chiang Mai | A GRAZ23 | 09 | Health | 1 st , 2 nd , 3 rd | - | 4 students for 2 months each = 8 months in total |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|------------------------------------------------------------|------------------------------------------------------------|-----------------------------------------|------------------------------|----------------------------------|----------------------------------------------------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| A GRAZ23 | Chiang Mai | 09 | Health | - | 1 staff member for 5 days + 2 days travel = 7 days in total |
| Chiang Mai | A GRAZ23 | 09 | Health | - | 1 staff member for 5 days + 2 days travel = 7 days in total |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study/traineeship or teaching/training period:

⁶ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

| Receiving institution [Erasmus code or city] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁷ | |
|-----------------------------------------------------|------------------------|---------------------------|---------------------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| | | | | Student Mobility for Traineeships [Minimum recommended level: B1] | Staff Mobility for Teaching/Training [Minimum recommended level: B2] |
| A GRAZ23 | 09 | German | English | English B2 | English B2 |
| Chiang Mai | 09 | English | English | English B2 | EnglishB2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

A GRAZ23:

- Student Mobility for Traineeships (SMT), clinical rotations: German skills are generally encouraged and German skills are required for certain clinical departments and divisions.

Chiang Mai University:

- Student Mobility for Traineeships (SMT), clinical rotations and laboratory may be conducted in Thai language, and will be briefed and translated in English.

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en.

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

Quality assurance:

- Both parties agree to have quality assurance processes in place to meet the Erasmus+ mobility requirements and principles.

Students and staff with disabilities:

- Both parties are committed to welcome students and staff with disabilities if the infrastructure in the specific department/institute allows.

Liability and misbehavior:

- Both parties expressly do not assume any liability for the misbehaviour or negligence of exchange students or staff, which are related in any way to this exchange program.

A GRAZ23:

- Incoming exchange students must provide evidence of required immunization for the period spent at the Medical University of Graz.

Chiang Mai University:

- Student and Staff are requested to show proof of vaccination against measles, mumps, rubella, chicken pox, influenza, hepatitis B, tuberculosis and meningitis, and must be free from symptoms of an infectious disease at the commencement of the program. If a Student or Staff member becomes ill with a communicable disease during the program participation, he/she is REQUIRED to notify his/her course director and attending physician and stop involving all patient-oriented activities..

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code or city] | |
|-------------------------------------------------|--------------------------------------------------------|
| A GRAZ23 | All year: 7 months before planned start of traineeship |
| Chiang Mai | All year: 7 months before planned start of traineeship |

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records or Traineeship Certificate will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement shall be effective beginning with the date of signature and shall continue in effect until 31 July 2023 unless one party provides written notification of termination to the other not less than twelve (12) months prior to termination date. The termination date is September 30 each year. Should this occur, the parties agree to carry out the terms of this agreement for any exchange candidate already nominated to the hosting institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

5. Amendments

Other provisions may be added upon mutual written agreement as an addendum to this agreement, provided all parties sign such an addendum.

This agreement is a complete and exclusive statement of the agreement between the parties concerning the subject matter hereof and supersedes all proposals or prior agreements, oral or written. This agreement can only be modified in writing by the duly executed representatives of both parties

G. Information

1. Grading systems of the institutions

A Graz23: Austrian grading system

<https://www.austriaeducation.info/education-system/grading-system-and-academic-year-in-austria.html>

| ECTS | Austrian | Definition | |
|------|------------------------|--------------|----------------------------------------------------------------------|
| A | 1 | EXCELLENT | outstanding performance with only minor errors |
| B | 1 | VERY GOOD | above the average standard but with some errors |
| C | 2 | GOOD | generally sound work with a number of notable errors |
| D | 3 | SATISFACTORY | fair but with significant shortcomings |
| E | 4 | SUFFICIENT | performance meets the minimum criteria |
| | Successfully completed | | Positive performance, where a strict differentiation is not adequate |
| FX | 5 | FAIL | some more work required before the credit can be awarded |
| F | 5 | FAIL | considerable further work is required |

ECTS credits:

one semester

30 ECTS credits

one full academic year

60 CTS credits

Chiang Mai University:

| Grade | Definition | Points Grade |
|-------|-------------|--------------|
| A | Excellent | 4.00 |
| B+ | Very Good | 3.50 |
| B | Good | 3.00 |
| C+ | Fairly Good | 2.50 |
| C | Fair | 2.00 |
| D+ | Poor | 1.50 |
| D | Very Poor | 1.00 |
| F | Fail | 0 |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code or city] | Contact details (email, phone) | Website for information |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A GRAZ23 | Aussenministerium Österreich (Ministry of Foreign Affairs) | https://www.bmeia.gv.at/en/travel-stay/entry-and-residence-in-austria/entry-and-visa/ https://oead.at/en/to-austria/entry-and-residence/ |
| Chiang Mai | <p>Staff Mobility Ms.Pimchanok Puttayot Foreign Affairs Unit, Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inthawarorot Rd, Sripum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936735 Email: frmedcmu@cmu.ac.th, frmedcmu@elearning.cmu.ac.th</p> <p>Undergraduate Student Mobility Ms.Kanokwan Srisongmueang Office of Student Affairs, Faculty of Medicine, Chiang Mai University 1st floor Rajanakharin Building 110 Intavaroros, Amphur Muang, Chiang Mai 50200, Thailand Tel: 665-393-5271 Fax. 665-393-6207 Email: kanokwan.sri@cmu.ac.th</p> <p>Post-Graduated Student Mobility Ms.Orapan Boontuay International student Coordinator officer, Postgraduate Education Unit, Faculty of Medicine, Chiang Mai University Email: orapan.b@cmu.ac.th orapan46@gmail.com</p> | <p>https://thaiembassy.at/th/</p> <p>Type of Visa Non-Immigration Visa "B" for staff Non-Immigration Visa "ED" for student</p> |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code or city] | Contact details (email, phone) | Website for information |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A GRAZ23 | Programme Manager Erasmus+ KA107 Mag. Iris Topolovec International Office Harrachgasse 21/4 A-8010 Graz, Austria Phone: +43/316/385-73694 iris.topolovec@medunigraz.at | http://www.oehmedgraz.at/services/haftpflicht-und-unfallversicherung (in German) |
| Chiang Mai | Ms.Pimchanok Puttayot Foreign Affairs Unit, Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inthawarorot Rd, Sripum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936735 E-mail : frmedcmu@cmu.ac.th, frmedcmu@elearning.cmu.ac.th | Incoming students and staff are required to purchase Worldwide Health Insurance or other equivalent insurance in their home country that covers the whole period of Thailand stay. |

A GRAZ23:

- Incoming exchange staff and students must provide evidence of comprehensive health insurance coverage (at least 30,000 Euros) for the period of their stay at the Medical University of Graz.
- Incoming exchange students enrolled at the Medical University of Graz will be provided with liability insurance through the student union. The mandatory payment of the student union fee (currently EUR 20.20, subject to annual increase) is required for enrollment.

Chiang Mai University:

- Incoming exchange staff and students must provide evidence of comprehensive health insurance coverage (at least 1 million Thai Baht) for the period of their stay in Thailand.

4. Housing



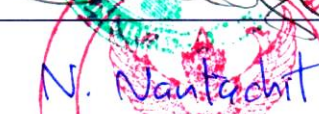

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code or city] | Contact details (email, phone) | Website for information |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A GRAZ23 | Programme Manager Erasmus+ KA107 Mag. Iris Topolovec International Office Harrachgasse 21/4 A-8010 Graz, Austria Phone: +43/316/385-73694 iris.topolovec@medunigraz.at | https://housing.oead.at/en/accommodation/graz-en https://international-office.medunigraz.at/en/incoming-mobility/housing/ |
| Chiang Mai | Staff Mobility Ms.Pimchanok Puttayot Foreign Affairs Unit Faculty of Medicine, Chiang Mai University M2/3 floor Multidisciplinary Building 110 Inthawarorot Rd, Sripum, Muang Chiang Mai, Thailand 50200 Tel: +6653 936735 | Chiang Mai University cannot provide free accommodation, but will help contacting a list of accommodations as follows: 1. - http://www.suandokhostel.com/ Room rate:15,000 Thai Baht Situated in Faculty of Medicine |

| | | |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Email : frmedcmu@cmu.ac.th, frmedcmu@elearning.cmu.ac.th</p> <p>Undergraduate Student Mobility Ms Kanokwan Srisongmueang Office of Student Affairs, Faculty of Medicine, Chiang Mai University 1st floor Rajanakharin Building 110 Intavaroros, Amphur Muang, Chiang Mai 50200, Thailand Tel: 665-393-5271 Fax: 665-393-6207 Email : kanokwan.sri@cmu.ac.th</p> <p>Post-Graduated Student Mobility Ms.Orapan Boontuay International student Coordinator officer, Postgraduate Education Unit, Faculty of Medicine, Chiang Mai University. Email: orapan.b@cmu.ac.th orapan46@gmail.com</p> | <p>-2 https://www.uniserv.cmu.ac.th/webeng/hostel_detail.html Room rate: 6,500-10,800 Thai Baht (1 km. from Faculty of Medicine)</p> |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

H. Signatures of the institutions (legal representatives)

| Institution [Erasmus code or name and city] | Name, function | Date | Signature ⁸ |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A GRAZ23 | Mag. ^a Caroline Schober-Trummler Vice-Rector for Research and International Affairs | 24. SEP. 2020 |  |
| A GRAZ23 | Dr. ⁱⁿ Sabine Vogl Vice-Rector for Studies and Teaching | 24. SEP. 2020 |  |
| Chiang Mai University | Clin. Prof. Niwes Nantachit M.D., President | 22 OCT. 2020 |   |

⁸ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation